COVID -19 STANDARD OPERATING PROCEDURES

Partnership Schools remain committed to providing the best possible educational opportunities for our students. We believe that with students and staff following the procedures you can be assured that your student will be as safe as possible. **Face masks are mandatory for all students and high are highly encouraged for staff. All staff are required to be vaccinated. The procedures are not negotiable and must always be followed.**

Students will report to the designated door for entrance to the building at the beginning of the school day and have their temperature checked.

Students who arrive at school late will report to the front office and wait to be allowed into the building one student at a time. Temperatures will be checked at the door, prior to entering. ***(See guideline below*** ***for students exhibiting symptoms)***

No backpacks/bags will be allowed in the building due to the difficulty in sanitizing the backpacks/bags. For female students, small purses will be allowed for personal hygiene products. Sharing of cell phones is also discouraged as they are a means of virus transmission.

All students must wear a face covering that meets the school dress code (no bandanas), prior to entering the building and masks should always be worn while in the building.

Students’ temperatures will be checked prior to entering the building. ***Any student who*** ***displays a fever (per CDC Guidelines of 100.4 degrees Fahrenheit or above), or other symptoms (cough, chills, shortness of breath, etc.) will be immediately isolated, and the Parent/Guardian will be notified that they must pick up their student***.

Students who are cleared to enter the building prior to the start of the school day will be confined to the cafeteria until the bell rings for classes to begin. During the time students spend in the cafeteria, masks and social distancing will be encouraged.

Students will walk immediately to their designated classroom, ***maintaining a social* *distance of 3 feet*** until they reach their classroom. There will be no congregating in the hallways during the passing period, and public displays of affection are discouraged.

Students will line up outside the classroom and the teacher will check their temperature prior to entering the classroom. Upon entering the classroom, students will utilize the hand sanitizer before sitting at their desk/table. ***\*Any student exhibiting symptoms will*** ***be immediately returned to the office for isolation and parent contact/pickup\****

Classrooms have been organized to provide as much social distancing as can be accommodated, but to ensure student and teacher safety*,* ***face coverings are mandatory for students in the classroom.***

Use of the restrooms will be limited to no more than two (2) students at a time. Students will need to wait outside the restroom at designated social distance markings until the restroom is available. ***Under no circumstances will the restrooms be used for social gatherings by students.***

A written pass from the teacher will be required for students to use the restroom. Any student without a written pass will be sent back to their classroom to request a written pass from the teacher.

Students are encouraged to bring their personal water bottle to fill during the school day.

Prior to leaving their classroom at the end of the period, students will be provided with materials to sanitize their desk/table for its use for the next class.

Students will report to their next class immediately following the end of the period. *There should be no social gathering in the hallways during the passing period.*

During the lunch period, students sitting in the cafeteria will be required to practice social distancing (3 feet), as they will not be utilizing a face covering/mask while eating.

At the end of the school day, students will leave the building through the designated exit. Any interaction in the main office will be limited to one student at a time, and no student will be allowed to leave the building through the office entrance/exit. The only exception will be if a parent/guardian is waiting outside the door to pick up the student.

***Increases in COVID cases: Additional mitigation strategies may be implemented in the event COVID-19 cases increase in our community and schools. In the absence of specific mitigation requirements by PCHD/ADHS or Executive Order, Partnership Schools may consider additional mitigation strategies.***

***Policy Review and Approved by School Board 30 Nov 2021***